

Skat Foundation
“Digital Energy Afghanistan”

Renewable Energies in Afghanistan
- a digital knowledge platform –
Phase II

04.10.2021 – 20.12.2021

Tender Notice

1. September 2021

*******Taking into consideration the current situation in Afghanistan, it is up to the donor to decide on the continuation of this project as planned. For the moment, no sign of project cancellation has been given. Please be aware, that under specific circumstances this might change. We will keep all bidders informed in the due time.* ******

Brief project title: Digital Energy Afghanistan
Subject: Request for Proposals
Service requested: Renewable Energies in Afghanistan -a digital knowledge platform - Phase II
Type of procedure: Restricted tender

- Invitation to submit a bid -

Dear Sir / Madame:

Skat Foundation (hereafter "SF") and its "Digital Energy Afghanistan" project (hereafter "the project") intends to award the services described in the enclosed tender documents.

You are kindly invited to submit your technical and price bids by **22. September 2021, 5:30 pm CEST** in English. Details of our submission requirements are explained in the "General Provisions for Work and Services" (Annex 2a).

Please ensure that you complete and submit all the required documents.

Planned schedule for the rest of the contract award procedure:

Submission of questions	15.09.2021
Publication of Q&As	17.09.2021
Submission of bids	22.09.2021, 5:30 pm
Information to bidders about the results of the bid assessment	24.09.2021
Signing of contract	27.09.2021
Validity period of proposal (from the deadline of submission)	30 days
Estimated commencement of service delivery (kick-off meeting)	04.10.2021

All documents can be downloaded from <https://skat-foundation.ch/tender/>.

Please raise any commercial, technical or procedural questions promptly, and no later than 15. September 2021. Questions shall only be submitted electronically to info@skat-foundation.ch. SF will publish a Q&A document containing the answers to the bidder's questions on the tender website (<https://skat-foundation.ch/tender/>) by 17. September 2021.

The proposal can be submitted either **via post office** or electronically.

- For post office submissions, kindly send the technical and financial proposal in a sealed envelope on or before **17.30 (CEST) on 22. September 2021**, to the address below:

Skat Foundation, St. Leonhard-Strasse 45, CH-9001, St. Gallen, Switzerland

Subject: "Renewable Energies in Afghanistan - a digital knowledge platform - Phase II" DO NOT OPEN BEFORE 22. September 2021

- For electronic submissions, kindly send the technical and financial proposal before **17.30 (CEST) on 22. September 2021** to the e-mail address info@skat-foundation.ch with the following e-mail subject: "RFP 01/2021: Renewable Energies in Afghanistan - a digital knowledge platform - Phase II". Max. size of files sent by e-mail **must not exceed 20 MB**.

It shall remain the bidders' responsibility to ensure that their proposal reaches the address above on or before the deadline. Proposals that are received after the deadline indicated above shall not be considered for evaluation. The proposal must be valid for 30 days from the deadline of submission (see Annex 2a, articles 10 and 14).

We reserve the right to award the contract on the basis of the initial bids without entering into negotiations.

Please refer to the published bidding documents (see annexes) and follow the "General Provisions for Work and Services" (Annex 2a).

Tender documents (annexes)

1. Tender notice
2. "General provisions for work and services" (2a) and example of "Terms and Conditions for Contracts" by Skat Foundation (2b)
3. "Terms and Conditions" by the grant giving institution Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
4. Terms of Reference
5. Evaluation grid
6. Price bid
7. Bidder submission form
8. Bidder information form
9. CV template
10. If required: Joint Venture/Consortium/Association Information Form